



PRESENTATION COLLEGE

1500 North Main Street | Aberdeen, South Dakota 57401 | presentation.edu | pcsaints.com | 1.800.437.6060

Student Payment Plan Agreement

Presentation College offers a monthly payment plan to help make it easier to budget for college costs. The purpose of this plan is to allow students the ability to make payments on their account while attending classes. In order to maintain a positive standing with the college and continue an education, this plan is intended to be completed before the next semester's registration has begun.

Presentation College knows that there are certain circumstances where having a balance paid before registration has begun may not be possible. In situations like this, please note that registration for classes is not possible until the balance is paid to \$200 or less. Balances must be paid **in full** before a student is able to receive official transcripts, a diploma, or have the ability to see final grades.

I, (PRINT NAME) _____ WILL PAY A MONTHLY INSTALLMENT OF _____ BEGINNING ON _____ AND CONTINUING ON THE 15TH EACH MONTH THEREAFTER UNTIL THE BALANCE IS PAID IN FULL. PRESENTATION COLLEGE WILL FIGURE A NEW BALANCE DUE BY TAKING THE BALANCE OWED ON THE LAST DAY OF THE PREVIOUS MONTH (MY PREVIOUS BALANCE), ADDING ANY NEW FEES AND CHARGES, AND SUBTRACTING THE PAYMENTS MADE OR OTHER CREDITS TO MY ACCOUNT.

To finalize this payment plan, the first months' payment is required, and a \$60 plan fee will be added to the student's account. (This fee does not apply for the summer semester)

The student is responsible for ensuring that the payment plan covers the full balance due to Presentation College. The costs for the upcoming semester may change due to aid available and class changes. The budget may be adjusted when exact costs are known. Statements are able to be viewed in the student portal.

I UNDERSTAND THAT THE PAYMENT AGREEMENT AND DISCLOSURE STATEMENTS ARE SEPARATE DOCUMENTS AND THE DISCLOSURE STATEMENT SUPERSEDES THIS AGREEMENT. I UNDERSTAND THAT IF PAYMENT OR ARRANGEMENTS HAVE NOT BEEN MADE WITH THE STUDENT ACCOUNTS OFFICE BY THE 16TH OF EACH MONTH, I WILL LOSE ACCESS TO MOODLE AND WILL BE INELIGIBLE TO PARTICIPATE IN ATHLETICS. I ALSO UNDERSTAND THAT IF I DO NOT MAKE A PAYMENT WITHIN 12 DAYS OF LOSING ACCESS TO MOODLE, I WILL BE ADMINISTRATIVELY WITHDRAWN FROM THE COLLEGE WITH POSSIBLE PUNITIVE GRADES, AND WILL BE RESPONSIBLE FOR MY REMAINING BILL. I FURTHER UNDERSTAND THAT IF I DO NOT ADHERE TO THIS PAYMENT PLAN, THE ENTIRE REMAINING BALANCE WILL BECOME DUE IMMEDIATELY AND I MAY NOT BE ELIGIBLE FOR USING THE MONTHLY PAYMENT PLAN IN THE FUTURE.

BY SIGNING THIS AGREEMENT, I AGREE TO THE TERMS ABOVE.

STUDENT SIGNATURE: _____ DATE: _____

We hope this payment plan option will allow a student to budget for their education. For any questions or concerns please contact the Student Accounts Office at (605) 229-8451 or Student.Accounts@presentation.edu

Our Mission - Welcoming people of all faiths, Presentation College challenges learners toward academic excellence and, in the Catholic tradition, the development of the whole person.