

MEMO

TO: Students applying to the Nursing Major for Fall 2010
FROM: Pat Fahey Bacon RN, MS, FNP-BC; Interim Dept. Chair/Nursing
DATE: January 1, 2010
RE: Process and forms for requesting Admission to Nursing Program

Congratulations on your hard work and success thus far! Please read and follow the instructions carefully to complete your application to the nursing major at Presentation College. You will be considered upon successful completion of the application process as it is outlined.

You must be a college accepted, pre-nursing or transfer student to qualify for a place in the nursing program. You are eligible for a place in the fall nursing class if you have met the cumulative GPA minimum requirement of 2.7 and have completed all the pre-requisite courses at C (2.0) or better. Any exceptions for pre-requisite courses must be requested in writing to the department admission and progression committee by March 1st. If you are not eligible at this time by this criteria to enter the nursing program in the fall, and you would like to remain in the pre-nursing program, please indicate by responding to the original email of your plans.

There are 3 forms:

1. **Application to the nursing major**
2. **Self-assessment and preparation**
3. **Professional character reference** (2 non-family members/friends are required). Suggested references are supervisors, instructors, and co-workers.

Each form is self-explanatory. You will need to print copies of the forms as needed. Your two references should be presented with the form, and a self-addressed, stamped envelope. The references should be returned to the Presentation College Fairmont Campus, Department of Nursing. If you have questions, please call Susan Barnes 507-235-4658.

Additionally, you may be required to attend an information session. The dates will be sent to you with your admission notice. Interviews will be required only upon faculty request. Only students who have a Presentation College approved laptop will be admitted to the nursing program.

A Pre-Admissions examination will be required for all applicants. This examination will measure academic proficiencies in verbal ability, mathematics, and science. More information will be provided after receiving a completed application. Students will be responsible for the examination expenses.

Each student applying for the major will be evaluated based on GPA, personal statement/self assessment, and references. Truthfulness and accuracy of all information provided is expected. Lack thereof is grounds for denial. You will be notified no later than May 1, 2010.

After acceptance, a background screening will be required. In order to take the licensing exam to be a RN (NCLEX), you must have no felony convictions. If you have questions regarding this, please contact the Nursing Department Chairperson or the board of nursing of your respective state.

The nursing faculty looks forward to meeting you and assisting you to achieve your professional goals.